## ಬೆಂಗಳೂರು ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯ



# BENGALURU CITY UNIVERSITY

Office of the Registrar, Central College Campus, Dr. B.R. Ambedkar Veedhi, Bengaluru – 560 001.

PhNo.080-22131385, E-mail: registrar@bcu.ac.in

No.BCU/Syn/BoS/AECC-UG/ 32 /2024-25

Date:16.05.2024.

## **Notification**

Sub: Teaching arrangement of Office Management Tools and Office Automation & Advance Excel – SEC subjects to BCA, B.Sc (Computer Science) and B.Voc (IT)

Ref: 1. This office Notification No.BCU/Syn/BoS/AECC-UG/ 168/ 2023-24 dated.14.09.2023.

2. The Chaiperson of the BoS Computer Science and Application Email dated.09.05.2024

3. Vice-Chancellor approval dated.15.05.2024

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By the direction of the Vice-Chancellor in Partial modification of this office notification referred above and based on the recommendation of the Chairman BoS, the student of BCA, BS.c (Computer Science) and B.Voc (IT) will study the following SEC courses at II Semester in lieu of Digital Fluency.

Office Management Tools

In view of above the students of BCA, B.Sc.(Computer Science) and B.Voc (IT) II Semester need not study Digital Fluency. The notification under reference stand modified above extent.

The other content remains unaltered.

REGISTRAR

#### To,

- 1. The Principals of the concerned affiliated colleges of BCU-through email
- 2. The Regsitrar (Evaluation), Bengaluru City University, Bengaluru

### Copy to:

- 1. Dean Faculty of Science and Arts, BCU
- 2. The Chairperson & Membars of BoS in Environmental Science (UG), BCU
- 3. The Chaiperson & Members of Computer Science (PG &UG), BCU
- 4. All Chairpersons of University P.G. dept.
- 5. The P.S to Vice-Chancellor / Registrar/Registrar (Evaluation), BCU